

The Wainscott Common School

BOT Regular Meeting Minutes

Wednesday, December 21, 2026 6:00 p.m.

Present:

Board President, David Eagan, Board member, William Babinski Jr., Board member, Kelly Anderson, Superintendent, Deborah Haab, Business Manager, Wendy Duffy, Lead Teacher, Kelly Yusko., District Clerk, Norma Bushman and one member of the community.

I. Purpose & Review

- Welcome / Pledge of Allegiance – Board President, David Eagan.-Meeting called to order at 6:05pm
- Acceptance of Board Minutes – Regular Meeting Wednesday, November 19, 2025
- Superintendent’s Report – Mrs. Deborah Haab - Deborah discussed the upcoming CPR /AED training we are doing at the school. She also talked about the Technology Plan and that our Data officer Angela Kiang is updating it as required. Deborah discussed the Transportation quote from East Hampton and expressed that our current agreement still meets the district's needs the best. She also mentioned the requested quote for janitorial services from East Hampton.
- Business Manager Report – Mrs. Wendy Duffy- Wendy discussed that the cash flow is on target and that all taxes are paid and tuition payments are up to date.
- Teacher’s Report- Mrs. Kelly Yusko- Kelly spoke about all the recent events and plans for the winter months. She mentioned the virtual field trips and discoveries the children have made with the virtual goggles .
- Public Comments – *Agenda Items Only*-none.
- Discussion Items- Painting, 2026-2027 Calendar, Draft Budget- The painting proposals were reviewed and the agenda was amended below to award the bid to Craig Brierley Painting, Inc. The 2026- 2027 school Calendar drafts were reviewed and Draft 2 was approved in resolution item F. The draft budget discussion included that the draft budget has a 0% tax Levy increase, salaries, enrollment, maintenance and equipment were also discussed . Window replacement and the requirements needed were also discussed.

II. Resolutions

- A. BE IT RESOLVED, that the Board of Trustees approves the minutes of the Regular BOT Meeting held on November 19, 2025. ***Motioned by William Babinski, Second by Kelly Anderson, Passed and Carried***
- B. BE IT RESOLVED, that the Board of Trustees approves the Disbursement Report –November 2025. ***Motioned by William Babinski, Second by Kelly Anderson, Passed and Carried***
- C. BE IT RESOLVED, that the Board of Trustees, acknowledges receipt of the Audit Trail –November 2025. ***Motioned by William Babinski, Second by Kelly Anderson, Passed and Carried***
- D. BE IT RESOLVED, that the Board of Trustees approves the Disbursement Report –December 2025. ***Motioned by William Babinski, Second by Kelly Anderson, Passed and Carried***
- E. BE IT RESOLVED, that the Board of Trustees, acknowledges receipt of the Audit Trail –December 2025. ***Motioned by William Babinski, Second by Kelly Anderson, Passed and Carried***
- F. BE IT RESOLVED, that the Board of Trustees, upon the recommendation of the Superintendent of Schools approves the 2025-2026 School Calendar Draft # 2. ***Motioned by William Babinski, Second by Kelly Anderson, Passed and Carried***
- G. BE IT RESOLVED, that the Board of Trustees, upon the recommendation of the Superintendent of Schools approves the Snow removal agreement with Dellapolla Landscaping for the 2025-2026 school year. ***Motioned by William Babinski, Second by Kelly Anderson, Passed and Carried***
- H. BE IT RESOLVED, that the Board of Trustees, upon the recommendation of the Superintendent of Schools approve JMCC Ltd. tree trimming and debris removal estimate of \$3,900. ***Motioned by William Babinski, Second by Kelly Anderson, Passed and Carried***
- I. BE IT RESOLVED, that the Board of Trustees, upon the recommendation of the Superintendent of Schools approve the interior painting estimate of \$26,950. from Craig Brierley Painting, inc. ***Motioned by William Babinski, Second by Kelly Anderson, Passed and Carried***

III. Closing

- Public Comments- none
- Executive Session -Yes
- Next Meeting- Wednesday, February 25th at 6:00pm
- Meeting Adjourned-6:58 pm

Respectfully submitted by Norma Bushman , District Clerk