

# The Wainscott Common School

## *BOT Regular Meeting Minutes*

*Wednesday, November 19, 2025 6:00 p.m.*

### Present:

Board members, William Babinski Jr., Board member, Kelly Anderson, Superintendent, Deborah Haab, Business Manager, Wendy Duffy, District Clerk, Norma Bushman and one member of the community. Absent: Board President, David Eagan and Lead Teacher, Kelly Yusko.

### I. Purpose & Review

- Welcome / Pledge of Allegiance – Superintendent, Deborah Haab. -Meeting called to order at 6:01pm
- Acceptance of Board Minutes – Regular Meeting Wednesday, October 15, 2025
- Superintendent’s Report – Mrs. Deborah Haab - Deborah shared information on the Safety and Security meeting she attended on November 5th and explained we will be conducting a lockdown drill with our District Police Officer.
- Business Manager Report – Mrs. Wendy Duffy- Wendy reviewed the financial reports and stated that we are up to date on invoices and tuition payments.
- Teacher’s Report- Mrs. Kelly Yusko- Deborah shared Kelly notes regarding the fall trips and holiday event information, which included thanking all parent participants and organizations involved. See Notes
- Public Comments – *Agenda Items Only*-none.
- Discussion Items- Chalkboard Project: Deborah shared the photos and project update on artist/photographer Jessica Wynne, restorative chalkboard project in the old school. They discussed the proposal on the 2nd board project and decided to hold off for now. Record Retention Disposal: Updated board on progress that Norma and Angela our DPO have been doing with the file records in both buildings.

### II. Resolutions

- A. BE IT RESOLVED, that the Board of Trustees approves the minutes of the Regular BOT Meeting held on October 15, 2025. ***Motion by Kelly Anderson and seconded by William Babinski Jr. -Passed and Carried***
- B. BE IT RESOLVED, that the Board of Trustees approves the Disbursement Report –October 2025. ***Motion by Kelly Anderson and seconded by William Babinski Jr. -Passed and Carried***

- C. BE IT RESOLVED, that the Board of Trustees, acknowledges receipt of the Audit Trail –October 2025. *Motion by Kelly Anderson and seconded by William Babinski Jr. -Passed and Carried*

### III. Closing

- Public Comments- none
- Executive Session -None
- Next Meeting- Wednesday, December 17th at 6:00pm
- Meeting Adjourned-7:05 pm

*Respectfully submitted by Norma Bushman , District Clerk*