



WAINSCOTT COMMON SCHOOL DISTRICT REGISTRATION FORM

Welcome to the Wainscott Common School District. Please fill out the forms and return them as soon as possible.

The following documents are necessary to register your child(ren):

Proof of your child(ren's) identity and age – Not limited to the following:

Certified Birth Certificate

Passport

If these documents are not available, the District will consider other documentary or recorded evidence in existence for at least two (2) years to determine a child's age. Other evidence may include, but not be limited to, the following:

- (1) Official driver's license;
- (2) State or other government-issued identification;
- (3) School photo identification with date of birth;
- (4) Consulate identification record;
- (5) Hospital or health records;
- (6) Military dependent identification card;
- (7) Documents issued by Federal, State, or local agencies (e.g., local social service agency, Federal Office of Refugee Resettlement);
- (8) Court orders or other court-issued documents;
- (9) Native American tribal document; or
- (10) Records from non-profit international aid agencies and voluntary agencies.

If the above documents originate from a foreign country, the District may request verification from the appropriate foreign government or agency, but that will not be your responsibility. It will not delay enrollment.

WAINSCOTT COMMON SCHOOL DISTRICT
P.O. BOX 79, 47 MAIN STREET, WAINSCOTT, NY 11975
PHONE: (631) 537-1080 | FAX: (631) 537-6977
WWW.WAINSCOTTSCHOOL.ORG
SUPERINTENDENT: DEBORAH HAAB

Proof of Residence – According to New York State Education Law, to attend the schools of the District you must reside at an address within the District’s geographical boundaries. Residency in this context means domicile and requires both physical presence as an inhabitant and the intention to reside within the District. As such, the District requires the submission of documentation and/or information that establishes the physical presence of you, as the parent or guardian, and your child/children.

You must show one of the following:

East Hampton Town Tax Bill;
Certified Deed of Ownership to the real property, or
Lease to real property fully executed by the tenant and landlord (Lease renewals must be provided to Wainscott School to ensure continued residency).

If you cannot provide any of the above documents, you can establish residency by providing items from the list below:

- Owner/Landlord Affidavit or the Owner/Landlord Statement;
- Any other statement by a third-party establishing the parent(s) or person(s) in parental relation’s physical presence in the School District;
- Pay stub
- Income tax form(s)
- Utility bill or other bills (e.g., power company, cable, National Grid, etc.)
- Membership documents that are based upon residency (e.g., library cards)
- Voter registration document(s)
- Official driver’s license, learner’s permit or non-driver identification
- Documents issued by federal, state or local agencies (for instance, local social services agency, federal Office of Refugee Resettlement)
- Evidence of custody of the child/children, including, but not limited to judicial custody orders or guardianship papers

If there are any questions, please feel free to call.

Household:

Registration Date:

Family Surname:

Home Phone #

Student Information:

Students Full Name :

Date of Birth:

Gender : Male_____Female_____

Birth Place:

Birth Delivery: Single_____Twins_____Triplets_____Other_____

Dominant Language:

Grade Entering:

School Name:

Pre-Kindergarten_____Elementary School_____Middle School_____High School_____

Is your child receiving Special Services:

ENL	Speech	Reading	Other
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Proof of Birth (Please supply proof)

Birth Certificate_____Passport/Alien Card_____Other_____

Comments:

Household Address:

Street: _____ Apartment #: _____

City: _____ State: _____ Zip: _____

Cross Street:

Mailing Address (if different than household address)

Street: _____ Apartment# _____ P.O.Box# _____

City: _____ State: _____ Zip: _____

Residence Type:

Lease	Own	Rent	Trailer/Condo	Unknown
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Proof of Residency: (Please supply Documentation)

House Deed	Lease	Mortgage Statement	Property Tax Bill	Utility Bill
Homeowner Letter	Landlord Letter	Real Estate Statement	Other	

Parent/Guardian Information:

Mother's Full Name:

Resides in household: Yes _____ No _____

Date of Birth:

Email:

Home#:

Cell/Work #:

Address: (if different from

Father's Full Name:

Resides in household: Yes _____ No _____

Date of Birth:

Email:

Home #:

Cell/Work #:

Address: (if different from

Please list below any special custody information:

Guardian Information (If other than Mother or Father)

Full Name:

Resides in household: Yes _____ No _____

Gender: Male _____ Female _____

Date of Birth:

Email:

Home#:

Cell/Work #:

Address: (if different from

Students Name:

Relationship to Student:

Other Children in the household:

Name:

Relationship to Student:

Date of Birth:

Grade:

Name:

Relationship to Student:

Date of Birth:

Grade:

Name:

Relationship to Student:

Date of Birth:

Grade:

Emergency Contact Information: #1

Full Name:

Resides in household: Yes _____ No _____

Gender: Male _____ Female _____

Email:

Home #:

Cell/Work #:

Students Name:

Relationship to Student:

Emergency Contact Information: #2

Full Name:

Resides in household: Yes _____ No _____

Gender: Male _____ Female _____

Email:

Home#:

Cell/Work #:

Students Name:

Relationship to Student:

Emergency Contact Information: #3

Full Name:

Resides in household: Yes _____ No _____

Gender: Male _____ Female _____

Email:

Home#:

Cell/Work #:

Students Name:

Relationship to Student:

Emergency Contact Information: #4

Full Name:

Resides in household: Yes _____ No _____

Gender: Male _____ Female _____

Email:

Home#:

Cell/Work #:

Students Name:

Relationship to Student:

Person completing this form:

Signature:



OWNER/LANDLORD STATEMENT

1. My name is _____.
2. I am the owner of the property located at _____ in the Wainscott Common School District. I can be reached at the following phone number: _____.
3. _____ is a tenant and has been a tenant at the above premises since _____, 20__.

A copy of this tenant's lease, if in written form, is attached hereto. In the event the tenant does not have a written lease, the pertinent terms of said lease are as follows:

- a. Circle one of the following: month-to-month/year-to-year.
- b. Rental amount: \$ _____ per _____.
4. I ___do ___ do not believe that _____ has been a tenant at the above premises.
5. I understand that this document will be submitted to and filed with the Wainscott Common School District and that the Wainscott Common School District will rely upon this statement when considering the request to register and admit the following school-age individuals:

(Owner/Landlord)