

# Wainscott Common School

*BOT Meeting Minutes- Wednesday, March 20, 2024 5:30 p.m.*

## Present:

Board President, David Eagan, Board members, William Babinski Jr. and Kelly Anderson, Superintendent, Deborah Haab, Business Manager, Wendy Duffy, Lead Teacher, Mrs. Kelly Yusko, District Clerk, Norma Bushman.

## I. Purpose & Review

- Welcome / Pledge of Allegiance – David Eagan, President -Meeting called to order at 5:35pm
- Acceptance of Board Minutes – Regular Meeting Tuesday, February 27 , 2024-approved below
- Business Manager Report – Mrs. Wendy Duffy- Wendy reported that all payments due from last year's outstanding tuition invoices are all up to date. The tax number is consistent with the projected amount, putting us in a good financial position moving forward.
- Superintendent's Report – Mrs. Deborah Haab -.Deborah discussed her meeting with the East End Cluster group where the big topic was declining enrollment and how sharing staff is the future trend. Deborah will draft a letter to parents to inform them of plans for next year. The board discussed and approved David;s letter to the Wainscott residents and discussions on plans for the Budget vote included having banners and signs made. We are waiting on a photo to complete the memorial plaque for Mary. The board discussed an upcoming interview from Newsday about small school districts.
- Teacher's Report – Mrs. Kelly Yusko, Lead Teacher-Kelly reviewed the month's activities including spirit week and Dr.Seuss fun days March 4th-8th. She explained the student's dismay at not catching the Leprechaun's again with the traps all the children made for St. Patrick's Day. She was happy to report how the elder classmen explained all the shenanigans and strategic designs needed when building the traps to the younger and new students. Report cards went out and Parent Teacher conferences went well. We also had a visit from Dr. Grazina the orthodontist and a visit to the Parrish Art Museum this month. Kelly also thanked MJ and parent's for organizing and running the Easter Egg Hunt. Kelly explained what the teacher's will be covered during the Superintendent's Day.

- Public Comments – *Agenda Items Only- None*
- Discussion Items -2024-2025 School Year Plans - PreK plans are moving ahead, a few budget codes need to be adjusted to reflect teaching expenses and equipment needed for the PreK program as well as the Boces Social Worker program that we want to include next school year. Bilingual needs are being met currently with a consultant, which will hopefully continue in the future.
  - 2024-2025 School Budget- very pleased with the first draft, will review line by line but believe it looks just about ready to adopt.
  - Tax Exemption for Volunteer Firefighters- The BOT agreed to post the hearing and present this tax exemption to the public at the next board meeting on April 17th.
  - Annual Budget Meeting date- The BOT chose Wednesday, May 8th at 6:30 PM.

## II. Resolutions

- BE IT RESOLVED, that the Board of Trustees approves the minutes of the Regular BOT Meeting held on February 27, 2024. ***Motioned by William Babinski, Second by Kelly Anderson, Passed and Carried***
- BE IT RESOLVED, that the Board of Trustees approves the Disbursement Report – February, 2024. ***Motioned by William Babinski, Second by Kelly Anderson, Passed and Carried***
- BE IT RESOLVED, that the Board of Trustees, acknowledges receipt of the Audit Trail – February, 2024. ***Motioned by William Babinski, Second by Kelly Anderson, Passed and Carried***

## III. Closing

- Public Comments- None
- Executive Session - None
- Adjournment- 6:50 pm
- Next Meeting -Wednesday, March 20, 2024 at 5:30 pm

*Respectfully submitted by* **Norma Bushman**, District Clerk