

# Wainscott Common School

*BOT Meeting Minutes- Wednesday, December 20, 2023 5:30 p.m.*

## Present:

Board President, David Eagan, Board members, William Babinski Jr. and Kelly Anderson, Superintendent, Deborah Haab, Business Manager, Wendy Duffy, Lead Teacher, Mrs. Kelly Yusko, District Clerk, Norma Bushman and one member of the community.

## I. Purpose & Review

- Welcome / Pledge of Allegiance – David Eagan, President -Meeting called to order at 5:30pm
- Acceptance of Board Minutes – Regular Meeting Tuesday, November 15, 2023
- Business Manager Report – Mrs. Wendy Duffy- Wendy discussed the Disbursement Journal instead of the Check Warrant report as the disbursement provides a total. The Board agreed to this change. She went over the bank resolutions which balance out and foresees a positive end at the school year. The board acknowledged her Cash Flow Report and thanked her for its clear and accurate description.
- Superintendent's Report – Mrs. Deborah Haab - Deborah shared the details of the early dismissal on Monday December 18th due to repeated power outages. Everyone was safe and all went well with communications and bussing/pick up. The Holiday performance was very festive and well attended, the children and staff did a wonderful job. Deborah will speak with Sagaponack about accepting Pre-K on a tuition basis as well as work on the logistics of our own Pre-K. Deborah will also start budget prep with Wendy.
- Teacher's Report – Mrs. Kelly Yusko, Lead Teacher- Kelly shared all the events the student had this month. The trip to Guild Hall included a workshop and scavenger hunt about the exhibit they toured, the Library visit, Craft day with our Wainscott parent group and the Holiday Performance at the Chapel. The parent-teacher conferences were well attended and went smoothly with the help of Magda to translate for our spanish speaking families. Parent's asked about our next year plans for the third grade. Friday will be our Movie, popcorn and PJ day. We will be watching the animated Grinch and compare the book to the movie.
- Public Comments – *Agenda Items Only- None*
- Discussion Items -*None*

## II. Resolutions

- A. BE IT RESOLVED, that the Board of Trustees approves the minutes of the Regular BOT Meeting held on November 15, 2023. ***Motioned by William Babinski, Second by Kelly Anderson, Passed and Carried***
- B. BE IT RESOLVED, that the Board of Trustees approves the Check Warrants – November, 2023. ***Motioned by William Babinski, Second by Kelly Anderson, Passed and Carried***
- C. BE IT RESOLVED, that the Board of Trustees, acknowledges receipt of the Audit Trail – November, 2023. ***Motioned by William Babinski, Second by Kelly Anderson, Passed and Carried***
- D. DBE IT RESOLVED, that the Board of Trustees, upon the recommendation of the Superintendent of Schools, approve Magda Garcia as a Bi-Lingual “translator” Consultant on an “as needed” basis at the rate of \$50.00 per hour. ***Motioned by William Babinski, Second by Kelly Anderson, Passed and Carried***
- E. BE IT RESOLVED, that the Board of Trustees, upon the recommendation of the Superintendent of Schools approve the Snow removal agreement with Dellapolla Landscaping for the 2023-2024 school year. ***Tabled***
- F. BE IT RESOLVED, that the Board of Trustees, upon the recommendation of the Superintendent of Schools approves the 2023-2024 WCSD Safety and Response Plan. Approved with edits to be corrected as noted by BOT President. ***Motioned by William Babinski, Second by Kelly Anderson, Passed and Carried***

## III. Closing

- Public Comments- None
- Executive Session -None
- Adjournment- 6:20 pm
- Next Meeting -Wednesday, January 10, 5:30 pm-

*Respectfully submitted by Norma Bushman , District Clerk*