

# Wainscott Common School

## *Board of Trustees Meeting Minutes*

*March 22, 2023*

### Present:

Board President, David Eagan, Board members, William Babinski Jr. and Kelly Anderson, Superintendent Deborah Haab, Business Manager, Christine Schnell, District Clerk, Norma Bushman and three members of the public.

- I. Welcome / Pledge of Allegiance – Board President, David Eagan. Meeting called to order at 6:35pm
- II. Acceptance of Board Meeting Minutes – February 15, 2023- Motion by William Babinski and seconded by David Eagan. **Passed and Carried.**
- III. Financial Report, Bank Statements, Warrant – Mrs. Christine Schnell Business Manager- Board President and Trustee questioned a few checks that are outstanding by an employee and asked that they be followed up on. Financial reports were reviewed and approved. Motion by William Babinski and seconded by David Eagan. **Passed and Carried.**
- IV. Teacher's Report –Lead Teacher Mrs. Kelly Yusko- Absent due to injury, prepared notes- read by Superintendent. Read Across America week has started and going well. The trip to Westhampton Beach for the Ugly Duckling light show was enjoyed by all. The festivities for St. Patrick's Day all went well, unfortunately no leprechaun's were caught again this year! Spirit week began and is a blast for the kids. Our Library visits have been going well. Superintendent's Conference Day will be used to review report cards, organize upcoming Parent/Teacher conferences, scheduling for next year, review student progress and safety protocols. Practice with our new donated 3D printer. Report cards will be going home on the 28th with Parent/Teacher conferences to follow. Please let us know if anyone would like to be a mystery reader.
- V. Superintendent's Report - Deborah discussed that she is looking into independent audit criteria and a number of borrowing options. The expense of the bond counsel was also discussed. She spoke about using Syntax for our Public Relations needs and the quote they provided for the service.
- VI. Public Comments- additional ways to communicate with parent's was discussed. Many questions were asked regarding the Impact Analysis of the Route 114 Housing Project. The board expressed that the meeting with the town went extremely well and that they look forward to continuing this dialog.
- VII. Discussion Item- Budget - the 2nd draft was reviewed line by line and adjustments were recorded by the Business Manager as received. A separate proposition to approve the

additional, unexpected ordinary contingent expenses (due to additional 18 tuition students) for the 2022-2023 school year, was discussed and agreed it will be done by resolution. The board asked the business manager to send the third draft by March 31st for review. The date for the Budget Hearing was set for May 8th at 6:30pm.

Donation-The board was pleased with the donation and thanked the District Clerk for reaching out on behalf of the school and to the Kuperschmid family for their donation.

### Resolutions:

BE IT RESOLVED, that the Board of Trustees approves the minutes of its Regular Meeting held on February 15, 2023. Motion to approve by William Babinski and seconded by David Eagan. **Passed and Carried**

BE IT RESOLVED, that the Board of Trustees approves the Check Warrants – February, 2023. Motion to approve by William Babinski and seconded by Kelly Anderson. **Passed and Carried**

BE IT RESOLVED, that the Board of Trustees, acknowledges receipt of the Audit Trail – February, 2023. Motion to approve by William Babinski and seconded by Kelly Anderson. **Passed and Carried**

BE IT RESOLVED, that the Board of Trustees, approves the 2023-2024 School Calendar for the school year. Motion to approve by William Babinski and seconded by Kelly Anderson. **Passed and Carried**

BE IT RESOLVED, that the Board of Trustees, approves the Impact Analysis of the Route 114 Housing Project and authorize its posting on the School Website. Motion to approve by William Babinski and seconded by Kelly Anderson. **Passed and Carried**

BE IT RESOLVED, that the Board of Trustees, approves the donation of a Da Vinci Mini 3D Printer from the Kuperschmid Family. Motion to approve by William Babinski and seconded by Kelly Anderson. **Passed and Carried**

### Closing:

- VIII. Public Comments- questions regarding State Aid requirements.
- IX. Meeting adjourned at 8:33
- X. Executive Session - None
- XI. Next Meeting date -Wednesday, April 19th @ 5:30 pm

*Respectfully submitted by Norma Bushman, District Clerk*