**WAINSCOTT COMMON SCHOOL DISTRICT**

**BOARD OF TRUSTEES REGULAR MEETING MINUTES**

**November 17, 2021**

**Present:** Board President David Eagan, Board members, William Babinski Jr, Business Manager, Christine Schnell, Kelly Yusko, Lead Teacher, Superintendent, Deborah Haab, District Clerk, Norma Bushman, one member of the public.

1. **Welcome / Pledge of Allegiance** – **David Eagan, President-** Meeting called to order at 5:31 pm.
2. **Acceptance of Board Minutes -**Board meeting minutes from the October 13, 2021 meeting. Motion by William Babinski and seconded by David Eagan. **Passed and Carried.**
3. **Financial Report** – **Mrs. C Schnell, Business Manager-**

Christine included Budget transfers and final report in our resolutions to close out the year. She was happy to share the tuition analysis is much better than we had thought it would be due to a few changes in Pre-K enrollments this year.

1. **Lead Teacher/School Report – Kelly Yusko-**

Kelly reviewed October events including Officer Toia’s visit on Halloween Safety, MJ Babinski’s Halloween craft special, the Fire Department Fire truck visit for Fire safety month and the Halloween Parade. Kelly also shared that the Parent/Teacher conferences went well and were well attended. She expressed that the workshop the teaching staff attended on Superintendent’s day was very informative and appreciated by all.

1. **Superintendent’s Report – Mrs. D. Haab –** Deborah discussed the combined personnel day workshop the staff attended on Differential Learning on Superintendent’s Day. The cost for the presenter was split between three districts. She is pleased that the Knox Box is installed and that Norma now has online access to the heating controls. We have made temperature timing adjustments to help cut heating and electrical expenses. We are working on new registration and permission forms that will be accessible online and will add a document signing feature as suggested by the board if possible. Deborah shared that the school will be receiving $512,371.00 in grant funds in addition to the 227,000.00 that has already been received. She discussed the constraints and parameters of the grants and is working on offsetting school expenses for many services and needs within the requirements of the grants. Deborah shared plans for the holiday concert and safety protocols and the new private Instagram account so that family members who cannot attend can view our school events.
2. **Discussion Items-**

**Window Replacement**- Deborah discussed that replacement of the windows could be covered in our grant as a Capitol Expense as an alternative to repairing the windows. Expense, warranty coverage and wait time were all discussed and the board did not feel replacement is the best solution at this time. Board would like to build up the fund balance and capitol reserve accounts.

**ACRE Arts Website Proposal**- The board liked the idea of revising our website and making it more interactive for parents and approves the proposal. Deborah believes she can put the website expense under one of the grants.

1. **Public Comments** *–* Dennis D’Andrea shared calendars with all in attendance for the New Year.

1. **Resolutions-**

1. BE IT RESOLVED, that the Board of Trustees approves the minutes of the Regular meeting held on October 13, 2021. **Motioned by William Babinski and Second by David Eagan, Passed and Carried.**

2. BE IT RESOLVED, that the Board of Trustees approves the Check Warrants – October 2021. **Motioned by William Babinski and Second by Kelly Anderson, Passed and Carried.**

3. BE IT RESOLVED, that the Board of Trustees, acknowledges receipt of the Audit Trail - October 2021. **Motioned by William Babinski and Second by David Eagan, Passed and Carried.**

4. BE IT RESOLVED, that the Board of Trustees approves the final 2020-2021 budget transfers in the amount of $13,569.68, and the final financial report for 2020-2021 school year. **Motioned by William Babinski and Second by David Eagan, Passed and Carried.**

5. BE IT RESOLVED, that the Board of Trustees, Approve the 2021-2026 Wainscott Common School District Full Time Teaching Staff Agreement. **Motioned by William Babinski and Second by Kelly Anderson, Passed and Carried.**

6. BE IT RESOLVED, that the Board of Trustees, Approve the hiring of Anna Chobor who will be providing direct, explicit reading instruction to a student at Ross from Montauk. Anna is meeting the recommendation of the Committee on Special Education with three hours per week at a rate of $130 per hour. **Motioned by William Babinski and Second by David Eagan, Passed and Carried.**

IX. **Public Comments**- None

X. **Executive Session-**None

Xl. **Adjournment-** 6:12 pm

Submitted Respectfully By Norma Bushman District Clerk