

**WAINSCOTT COMMON SCHOOL DISTRICT
BOARD OF TRUSTEES REGULAR MEETING VIA ZOOM
April 21, 2021
MINUTES**

Present: Board President David Eagan, Board members, Kelly Anderson, William Babinski Jr, Business Manager Christine Schnell, Superintendent, Deborah Haab, District Clerk, Norma Bushman, Lead Teacher, Kelly Yusko, and (1) member of the public.

- I. **Welcome / Pledge of Allegiance – David Eagan, President**-The meeting was called to order at 5:30 pm.
- II. **Acceptance of Board Minutes** -Board meeting minutes from the March 17 , 2020 meeting. Motion by William Babinski and seconded by Kelly Anderson. **Passed and Carried.**
- III. **Financial Report – Mrs. C Schnell, Business Manager**
saved report review for budget agenda item.
- IV. **Lead Teacher Report- Kelly Yusko** -Kelly spoke about the parent-teacher conferences that took place from April 5th-8th. Conferences went well, parents are happy with the curriculum. She stated that the children are doing well, are very resilient and have not missed a beat throughout this challenging year. The teachers have started preparing for the end of the year activities and are going outside more for reading and class projects. Nikki Wilson Osborn will help celebrate Earth Day with the kindergartners planting painted flower pots. She will also be doing a project with each class/cohort, planting and revitalizing the garden boxes this month. The 2nd/3rd grade had their ELA tests this week and all went smoothly.
- V. **Superintendent’s Report – Mrs. D. Haab** - The students are doing so well, and she cannot believe it is almost May. Deborah is happy to see restrictions are easing and is hopeful to be back to our normal routine next year. The CDC has issued new guidelines regarding graduation and the number of people allowed at outside events. Certain social distancing guidelines have also been updated. She will continue to monitor the changes in the guidelines and is planning on a graduation for the children within the guidelines.
- VI. **Public Comments** – None
- VII. **ES BOCES Budget Vote and Election** - acknowledged receipt of information.

VIII. **2021-2022 Budget-** Christine reviewed the budget and stated we have \$65,529.00 to stay within the cap. She feels we will be able to achieve this although it will be tight. She went over the budget line by line starting with David's question on the Clerks salary. Christine explained the number was prorated last year which accounts for the difference. She discussed the 1621.40 expense line. This number is higher due to the costs incurred from the increased cleaning fees. Christine pointed out that the tuition numbers are based on the actual number of students which can change throughout the school year. We had two additional students added this afternoon. She is doing all she can to keep us within the limits. Christine is prepared to find money in the budget to help offset increased tuition expenses or will take from next year or the fund balance. The 2250.40 line was also discussed. Expenses typically in this budget line were split and are now in a new line, 2250.15. Ross Special Education Teachers are paid through our payroll, and their salaries are accounted for in 2250.15. Contractual services are provided by vendors, and budgeted for in 2250.40. Christine discussed the revenue budget and pointed out that there was additional income from a delayed reimbursement payment from the Ross School for prior year's services. This increases the Fund Balance to \$350,000.00 for this year. Kelly Anderson asked David to prepare the community in his letter for the budget vote.

Discussion Items

Budget Discussion- David asked about any available aid or grants that may pertain to our school as so many districts seem to be getting additional funds. Deborah assured him she is actively monitoring any additional aid opportunities and is working with a representative from the State Aid Department. Board also discussed starting working on the budget earlier next year as we cannot afford another loss next year.

Other subjects that were discussed were:

The Pre-K tuition numbers- Sag Harbor has increased its program to a full day, the tuition rate has increased and is an additional strain on the budget. Deborah mentioned the option of having our own Pre-K program. The Board discussed the possibility of offering only one option in the future. They also discussed the possibility of budgeting the lowest cost Pre-K program in 2022-2023. Parents could still have the option of sending their children to the higher cost program, but would be required to pay the difference out of pocket.

Bussing expenses- David would like to review the cost of having our own bus, and possibly storing it in the new East Hampton bus depot that is being constructed. He also suggested speaking with Sagaponack about sharing buses or routes.

IX. Resolutions

RESOLVED, that the Board of Trustees approves the minutes of its Regular Meeting held on March 17, 2021. Motion by William Babinski and seconded by Kelly Anderson. **Passed and Carried.**

RESOLVED, that the Board of Trustees approves the Check Warrants – March, 2021. Motion by William Babinski and seconded by Kelly Anderson. **Passed and Carried.**

RESOLVED, that the Board of Trustees, acknowledges receipt of the Audit Trail – March 2021. Motion by William Babinski and seconded by Kelly Anderson. **Passed and Carried.**

RESOLVED, that the Board approved the change to the Wainscott School 2021-2022 School Calendar to adapt Friday May 27, 2022 as an unused snow day/school closed day. Motion by William Babinski and seconded by Kelly Anderson. **Passed and Carried.**

RESOLVED, that the Board of Trustees approves the budget for the 2021-2022 school year in the amount of \$ 3,829,017.00 . Motion by William Babinski and seconded by Kelly Anderson. **Passed and Carried.**

RESOLVED, that the Board of Trustees appoint Norma Bushman as the chairperson and poll clerk and Brady Yusko, Kelly Yusko and Abigail Fleming, as volunteer inspectors. Rossana Solares will serve as translator of the District's Board of Trustees Election and Budget Vote to be held on May 18, 2021 from 2:00 pm – 8:00 pm. Ms. Solares will be paid at a rate per hour to be determined by the Superintendent. Motion by William Babinski and seconded by Kelly Anderson. **Passed and Carried.**

BE IT RESOLVED, by the Board of Trustees, upon the recommendation of the Superintendent of Schools, hereby approves the 2020-2021 Health Service Contract with Bridgehampton UFSD in the amount of \$2,729.59. Motion by William Babinski and seconded by Kelly Anderson. **Passed and Carried.**

X. **Public Comments-** None

XI. **Executive Session-**None

XII. **Adjournment-** 6:43 pm

Submitted Respectfully By *Norma Bushman* District Clerk