

The Wainscott Common School District is committed to protecting the privacy and security of each and every student's data. Parents should be aware of the following rights they have concerning their child's personally identifiable information (PII):

1. A student's personally identifiable information (PII) cannot be sold or released for any commercial purpose.

2. Parents have the right to inspect and review the complete contents of the student's education record.

3. The confidentiality of a student's PII is protected by existing state and federal laws, and safeguards such as, but not limited to encryption, firewalls, and password protection must be in place when data is stored and transferred.

4. A complete list of all student data elements collected by NYSED is available at <http://www.nysed.gov/data-privacy-security/student-data-inventory> and by writing to: Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234.

5. Parents have the right to file complaints about possible breaches. Parents may submit a complaint to the Wainscott Common School by mail to: Norma Bushman, P.O. Box 79, Wainscott, NY 11975 by email to nbushman@wainscottschool.org; or by telephone at 631-537-1080. Complaints pertaining to the the State Department of Education or one of its third party vendors should be directed to www.nysed.gov/data-privacy-security; by mail to: Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234; by email to privacy@nysed.gov; or by telephone at 518-474- 0937