

**WAINSCOTT COMMON SCHOOL DISTRICT
BOARD OF TRUSTEES REGULAR MEETING VIA ZOOM
March 17, 2021
MINUTES**

Present: Board President David Eagan, Board members, Kelly Anderson, William Babinski Jr, Business Manager Christine Schnell, Superintendent, Deborah Haab, District Clerk, Norma Bushman, Lead Teacher, Kelly Yusko

- I. **Welcome / Pledge of Allegiance – David Eagan, President**-The meeting was called to order at 5:30 pm.
- II. **Acceptance of Board Minutes** -Board meeting minutes from the February 17 , 2020 meeting. Motion by William Babinski and seconded by Kelly Anderson. **Passed and Carried.**
- III. **Financial Report – Mrs. C Schnell, Business Manager**
Christine reviewed reports and reviewed the budget numbers. She stated that with the numbers the way they are right now we will not pierce the cap. Christine calculated transportation numbers accordingly, including field trips and bus usage we have had in the past before pandemic, she also accounted for appropriate increases in new contracts and expenses. Christine recommends taking Covid expenses out of Capital expenses as we are permitted to do. Christine will review tuition numbers again as this is an area where the margin is very tight.
- IV. **Lead Teacher Report- Kelly Yusko** -Kelly recapped a busy month which included a zoom dental lesson from Dr. Grazino’s office, St. Patrick’s day activities, Spirit Week combined with Read Across America and our upcoming Egg hunt. We have begun our DARE program with new Officer Devon Toia. Parent teacher conferences and trimester report cards are being completed next week.
- V. **Superintendent’s Report – Mrs. D. Haab** - So good to see the kids enthusiastic about St. Patrick’s day. Deborah stated that most of the staff are now fully vaccinated. Deborah shared her persuasive letters from Mr. Carlson’s class, and spoke about our plans to revitalize the garden beds in the back of the school and an interactive planting session for the children. Deborah spoke about the ESBOCES budget she shared with the board and that she will be participating in an online job fair through BOCES to talk about the open PE/TA position we have.
- VI. **Public Comments – None**

VII. **Discussion Items**

Budget Hearing date- Board decided on May 6th.

Budget Discussion- took place during the Treasurer's report.

V11. **Resolutions**

RESOLVED, that the Board of Trustees approves the minutes of its Regular Meeting held on February 17, 2021. Motion made by William Babinski, seconded by Kelly Anderson and **Passed and Carried.**

RESOLVED, that the Board of Trustees approves the Check Warrants – February, 2021. Motion made by William Babinski, seconded by Kelly Anderson and **Passed and Carried.**

RESOLVED, that the Board of Trustees, acknowledges receipt of the Audit Trail – February, 2021. Motion made by William Babinski, seconded by Kelly Anderson and **Passed and Carried.**

RESOLVED, that the Board of Trustees of the Wainscott Common School District acknowledge and adopt the Retention and Disposition Schedule for New York Local Government Records as written. Motion made by William Babinski and seconded by Kelly Anderson and **Passed and Carried.**

(LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

BE IT FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) Only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;
- (b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

VIII. **Public Comments-** None

IX. **Executive Session-** Discussed teacher contract negotiations.

X. **Adjournment-** 6:20 pm

Submitted Respectfully By **Norma Bushman** District Clerk